

# Credit Information Sheet

Company Name \_\_\_\_\_ DBA Name \_\_\_\_\_

Business Name \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_ Internet E-Mail Address \_\_\_\_\_ Years in Operation \_\_\_\_\_

Dun & Bradstreet Number \_\_\_\_\_ Debt Rating - S&P or Moody's \_\_\_\_\_

Tax ID# \_\_\_\_\_ NERC Entity Code: \_\_\_\_\_ Expected Average Daily MW : \_\_\_\_\_

## *Nature of Business (In Detail) and Required Trading Limit*

Form of Ownership:    \_\_\_ Corporation            \_\_\_ Partnership            \_\_\_ Proprietorship  
                                 \_\_\_ Limited Liability    \_\_\_ Non-Profit

## **Principals/Officers:**

Name \_\_\_\_\_ % of Ownership \_\_\_\_\_

Title \_\_\_\_\_ Social Security No. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ % of Ownership \_\_\_\_\_

Title \_\_\_\_\_ Social Security No. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ % of Ownership \_\_\_\_\_

Title \_\_\_\_\_ Social Security No. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_



## Financial Disclosure

The following chart shows what financial disclosure is required for credit review/evaluation:

TYPE	IN BUSINESS FOR MORE THAN 3 YEARS	IN BUSINESS FOR LESS THAN 3 YEARS	START-UP BUSINESS
CORPORATION:  PUBLIC  PRIVATE	Most recent copy of annual report, 10K report, & 10Q report	Most recent copy of annual report, 10K report, and 10Q report	Last two (2) years personal tax returns on all owners
	Most recent three (3) years of audited financial statements  Most recent quarterly financial statements and prior year covering same period	Most recent two (2) years of audited financial statements  Most recent quarterly financial statements and prior year covering same period	Personal financial statement on all owners  Copy of business plan including financial projections
PARTNERSHIP OR LIMITED LIABILITY COMPANY	Most recent three (3) year-end audited financial statements  -or-  Most recent three (3) years of partnership tax returns	Most recent two (2) year-end audited financial statements  -or-  Most recent two (2) years partnership tax returns  -and-  Personal financial statements	Last two (2) years personal tax returns on all partners  Personal financial statement on all partners  Copy of business plan including financial projections
PROPRIETORSHIP	Most recent three (3) year-end audited financial statements  Most recent three (3) years personal tax returns	Most recent two (2) year-end audited financial statements  -or-  Most recent two (2) years personal tax returns  -and-  Personal financial statement	Last two (2) years personal tax returns  Personal financial statement  Copy of business plan including financial projections
NON-PROFIT	Most recent three (3) year-end audited financial statements	Most recent two (2) year-end audited financial statements  Most recent quarterly financial statements and prior year covering same period	Copy of business plan including financial projections  Proof of non-profit status

NOTE: THE CREDIT DEPARTMENT RESERVES THE RIGHT TO REQUEST ADDITIONAL FINANCIAL DISCLOSURE IF NEEDED DURING THE REVIEW/EVALUATION.