Appendix A - Sample Purchase Order THIS IS NOT A REAL PURCHASE ORDER



PURCHASE ORDER

1 Mail Invoice To:

American Electric Power **Accounts Payable** P.O. Box 24400 Canton, OH 44701-4400

3 Purchase Order: **2116983000111**

Revision: Blanket Release: No

001

PO Issue Date: Page:

07/21/03

10a Fac\Co: 003\AEP Texas Central Co-Dist

Please Direct Inquiries to:

Appropriate Buyers Name Here

Title: Buyer

Phone: 614-###-#### 614-###-#### Fax:

VAT Rgnstr ID: ########

Vendor: 50032821201

Vendor Name Here Acme Parts Supply Co. 405 Howard Hughes Pkyw Los Angeles, CA 90018

5 Payment Terms

%

Net 30 Days Days

ERS: N

Ref Contract:

2 Primary Ship To: AEP – Texas Central Company

Local Service Center 111 West Drive North Formerly Known As CP&L

ATTN: Receiving Any Town, TX 78501

10b Direct Pay Permit:

1-74-0550601-001

Transit Type

Carrier Name

FOB

FOB Point

4 UPS-Ground-Acct # A2345 Orig-Frt Collect

Instructions and Notes

Change quantity to read 100 to meet minimum order of 100

**** Accounts Payable Help Desk: 330-438-7102 ****

**** Send Invoices to Canton, Ohio address above ****

**** AEP Terms and Conditions Effective June 01, 2000 ****

Fac Standard Name Rev

S/P

Text

Title

PO-Notes

004

 \mathbf{S}

Y **PO Notes**

Line Qty

UP

Item Description

Unit Price

Extension

6

0001 100

8 Catalog ID: 0087961220

8

9 \$1.05

\$105.00

Qty:

 $\mathbf{E}\mathbf{A}$

Delivery Date:

07/21/03

100

7 Material as required